

**RDC meeting Minutes
July 27th 2011, 9-10:00am,
New Canadians Centre Board Room**

Present: Carmela Valles (RDC Chair), Lou O'Hara (Ministry of Citizenship and Immigration), Janet Hunter (Charterfield Consulting), Hajni Hos (NCC Executive Director), Jason Stabler (PPCII Coordinator), Malissa Sharpe-Harrigan (PPCII Research and Implementation Specialist)

Regrets: Judy Heffernan (Community Futures Development Corporation)

1. Welcome!

2. The Committee accepted the minutes from the May RDC Meeting

3. Project Funding

The Peterborough Welcome Pass:

The Peterborough Welcome Pass (PWP) is a PPCII initiated program that provides newcomers with free or reduced access to over 22 cultural organizations in the Peterborough area had a successful launch on July 1st. This program is an example of soliciting multiple funds for a project, whereby \$3500 was obtained through the Community Foundation for Greater Peterborough leadership grants, \$500 was donated by the Peterborough Regional Museum Network, and the salary for the Summer Project Developer was paid for through a successful NCC/PPCII Canada Summer Jobs grant application. The money from the CFGP leadership grant has been spent on promotional material and the launch, and any remaining money will go towards making a brochure in May of 2012 to ensure the continued sustainability of the program. The Welcome Pass also includes a 'Launch Series' where committed organizations are encouraged to host an event specific to newcomers in the community. The first of these was held on July 9th, where 75 new Canadians visited the Ontario Federation of Anglers and Hunters education site, and were treated to complimentary breakfast, fishing instruction, and one family left with \$1000 in camping gear. A related program was brought up - the Ministry of Natural Resources ran "Learn to Camp" program. There is potential for, in future years, the PPCII to connect with MCI or another organization to facilitate a similar program.

Ontario MCI Partnership Grant - The PPCII opted not to apply for this grant, as it is outside of the capacity of the PPCII. All present were actively involved in the process, and agreed in this decision.

Community Futures Development Corporation - In September of this year, the PPCII will apply to the Community Futures Development Corporation for two grants; one to hire a Resource Development position, and another partnership grant to facilitate projects within the community.

HRSDC - has a Career Focus Program that funds 100% up to 6 months of a salary for a post-secondary graduate under the age of 30. This could be used for the resource development position.

4. Trillium Update:

Janet Hunter, Carmela Valles, and Hajni Hos will meet with a Trillium representative in early August. The committee requested that the representatives ask about applying for funding in more than one Trillium category, to ask which program ideas would best qualify for Trillium grants, and if the PPCII/NCC can submit a more comprehensive project, rather than submitting multiple grants. Trillium also has funded receding grants, which for example, would fund a 100% of a resource development position in year one, than 70% of the position in year two, than 40% of the position in year three. The idea being that the position would begin to fund itself over the three years.

This brought up the question: When and through which avenues do we want to apply for a resource development position? The committee decided that we should pursue the HRSDC funding application immediately and the CFDC application as soon as they become available. If we are unsuccessful in these avenues, we can look to Trillium to possibly fund the Resource development position.

This lead to the question: Do we want to add a staff member to the PPCII at a time when we are unsure of our core funding for staff currently? The committee decided that the resource development position is necessary for finding funding beyond MCI/CIC funding, and therefore necessary to pursue immediately; if even on a contract basis.

This lead to a new Agenda Item: Does the PPCII have a back up or last resort plan? What are some avenues that can be taken should our funding not be renewed?

a) NCC Board - The committee decided it is important to bring the concerns of the PPCII to the NCC Board, to demonstrate to the board that the goals of the PPCII are part of the core services offered by the NCC; by bringing settlement out into the community as a whole. The Committee decided that the PPCII coordinator should give a presentation to the board about the PPCII.

b) Support Letters - The committee decided that sending letters asking for resource support from its organizational members is a priority. The resources generated from this can be used to provide support and core funding in the future.

5. Immigrant Employment Council

In August, Michael VanDerHerberg will hire someone to work with him on developing the immigrant employment council. They will assist him in doing the preliminary research and work in developing the future Immigrant Employment Council, which will be funded by the Bridge to Employment Training funding at the provincial level.

Together we prosper



6. Strategic Planning Session

The strategic planning session is open to the PPCII council as a whole, but the RDC committee is encouraged to attend and take an active role in the process, since the planning session was largely initiated around questions brought forward by the committee (i.e. Should the PPCII incorporate or not?). The strategic planning session will address structural issues of the PPCII. More information to follow!

Actions to Take Prior to the Next Meeting:

- 1) Presentation of the PPCII and its concerns to the NCC Board
- 2) Resource Development Letters to member organizations
- 3) Submit applications for the Resource Development Position

**Next RDC meeting: September 21st 9am-11am
NCC Boardroom**